

City of WilliamsburgFacility name: Public Works and
Utilities DepartmentPeriod ending:
Monday, December 31, 2007

Person resp	Prepared by	Reviewed by	Approved by
EMS 6/26/2007	EMS 6/26/2007	EMS 6/26/2007	DGC 6/26/2007

M8-1

Revision no.

Develop environmental management program(s)**Aspect: Solid Waste**

Date of issue: 6/26/2007 Effective until date: 6/26/2009

Warning! The information in this document may be out of date and should be reviewed.

Document location:

Distribution list:

Current revision no.:

1 Management program for aspect: Aspect: Solid Waste - Normal Priority: 8

Activity/product/service: Activity/Product/Service: Aerosol Can Disposal

Policy commitment: Evaluate products, services, and activities to reduce waste and the consumption of resources.

Objective: Eliminate aerosol can disposal into landfills, by evacuating and recycling cans.

Target: Purchase aerosol can evacuator

Target date: Tuesday, July 31, 2007

Performance indicator(s): Weight of evacuated cans recycled to scrap metal

Detailed objective 1.1 improve recycling of waste**Detailed target show continual improvement of recycling****Action plan 1.1.1 develop center for recycling**

Person(s) responsible: Lesniak, Mike

Start date: 6/26/2007

Completion date: 7/31/2007

Area of application: PW&U Shop Complex

Next review date:

Action plan 1.1.2 based on annual collections create baseline to evaluate progress toward improvement of recycling

Person(s) responsible: STEVENS, JOHN

Start date: 8/1/2007

Completion date: 8/1/2008

Area of application: PW&U Shop Complex

Next review date: 8/1/2009

Action plan 1.1.3 conduct awareness and training

Person(s) responsible: Lesniak, Mike

Start date: 8/1/2007

Completion date: 8/1/2007

Area of application: PW&U Shop Complex

Next review date:

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M8-2

Develop environmental management program(s)

Action plan 1.1.4 conduct annual recycling program progress report

Person(s) responsible: Reeser, Paul

Start date: 1/1/2008

Completion date: 1/1/2008

Area of application: PW&U Shop Complex

Next review date:

Action plan 1.1.5 all aerosol cans will be taken to scrap metal bin to be recycled.

Person(s) responsible: STEVENS, JOHN

Start date: 8/1/2007

Completion date: 8/1/2008

Area of application: PW&U Shop Complex

Next review date:

Has management approved the management programs for this environmental aspect?

Yes

Approved by:

Date approved: 6/26/2007

ExplanationDir. of PW&U approved
